

Ballet Academy Scotland

Health & Safety Policy

This is a statement of general policy and arrangements for Ballet Academy Scotland.

We will actively maintain and promote good health and safety procedures and will:

- Maintain safe and healthy work conditions
- Provide adequate control of the health and safety risks at our school by completing and regularly reviewing risk assessments in relation to activities undertaken within and outwith SYBC studios
- Be open to comments and suggestions from our employees, students and their parents on matters relating to health and safety
- Provide information, instruction and supervision for employees and students and make them aware of this policy
- Ensure all employees can do their tasks, hold any required qualifications, and that they receive adequate training
- Record any harm or injuries immediately after they occur in the Accident Book, kept within the studio, and make changes where required to avoid similar incidents in the future
- Review and update this policy where necessary in a yearly basis

The director has overall responsibility for health and safety. Faculty members have day-to-day responsibility for ensuring this policy is put into practice.

A First Aid box and an Accident Book are in the faculty locker. In the case of an emergency or serious injury, please contact the emergency services.

This policy was last reviewed on 14/10/2025

Name: Laura Mumby

Job Title: Principal

Signature: *LL Mumby*